

## Training to Perfection - Continuing Education with Polo \& Tweed

## Butler Modules:

The History of the Butler
Modern Types of Butlers
The Makeup of a Butler
The Female Butler
Gentleman's Gentleman
Progression up the Career Ladder
Personal Presentation and Dress Code
Formal Wear
Shopping for the Principal
Preparing for Travel
Travelling
Names and Address - Working with The Royal Families

Guest Arrival and Departure Procedures
The Art of Conversation and Communication
Chauffeur Duties
Carriage Etiquette
Performance of Wake Up Calls
Preparing a Bath

Storage and Security of Silver
Handling Silver and Silver Gilt
Telephone Etiquette
Business \& Social Confidence
Common Sense
Manners \& Considering Others
Cultural Etiquette
Cooking / Chef's Night Off
Relocating Households
Housekeeper Procedures for Butlers
Valeting Duties for Butlers
Food Service Operations for Butlers
Introduction to Wine, Spirits and Cigars for Butlers
Laying Down of Wine
Wine Tasting
Storage of Spirits, Beers and Minerals
Transportation of Wines
Quality Control

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## Contact Us

We are always delighted to discuss bespoke and tailor made packages to suit any client or student. You can email, call or pop in for a quintessential cup of tea. We are also able to send a consultant to your home, yacht, jet, restaurant, chalet, office, venue or hotel for a private consultation should you require.

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